



Board Meeting Minutes

Held On: Wednesday, February 12, 2020

Location: Capilano Tennis Club

Time: 6.30pm

Present:

Marion Shaw, President

Nancy Forrest, Vice President

Ron Carr, Membership

Brian Bapty, Maintenance

Andrew Spence, Secretary

Brenda Brown, Play

Janos Stiasny, Marketing

Absent:

June Barnes, Treasurer

Wendy Harris, Social

A Quorum was confirmed.

The meeting was called to order at 6.30pm.

1. Motion to accept the Agenda as presented:

Moved By: Janos Stiasny

Passed Unanimously

2. Motion to accept the previous Meeting Minutes:

Moved By: Ron Carr

Passed Unanimously

3. Capilano Cup Tournament Update (Janos Stiasny)

- a. Tournament planning is on schedule, the next meeting is organized for next week
- b. There are no sponsors signed up as yet (looking for 3-4 sponsors)
 - Janos requested that the next Club newsletter email include an invite to members to donate / sponsor the Capilano Cup Tournament, including silent auction donations
 - Brenda has a contact who may donate Arc'teryx clothing
 - Brenda knows the owner of West Vancouver Florists and may be able to secure a discount / donation for the female winner bouquet
- c. Janos noted that the Tennis BC link can be put on the website as soon as tournament registration opens (2 months prior to tournament start)

4. President's Report:

- a. Marion presented the President's Report for February 2020
 - low level of activity in the past month
 - the website has been updated with a Capilano Cup Tournament promotional poster on the main page

5. Play Director's Report:

- a. Brenda confirmed that Ladies Div 2, Div 4 and Div 5 (x2) schedules have been input to the website calendar. Div 3 schedule information has just been received and will be input shortly
- b. Men's C1 and C2 teams met last night, their schedules have yet to be reported to the Play Director
- c. Ladies teams have requested practice times prior to league games and it was agreed that 30-minute practice sessions will be scheduled from 5.30pm to 6pm.
- d. The Play Director will be purchasing new balls in March and distributing to the teams
- e. A request has been received from players living in Whistler to join CTC as Out of Town members, paying reduced fees, with the aim of playing on a CTC Ladies league team and paying the new Tennis BC league licence of \$25. After discussion, the Board was in agreement that this would compromise the integrity of the club and set an undesirable precedent. It was agreed that Out of Town members wanting to play League for a CTC team should pay the full member rate
- f. Brian suggested a League players' social event be held following the end of the League schedule as a celebration of the CTC teams, based on drop-in mixed doubles

- Brenda offered to lead the organization of this event
- Saturday June 27, 2020 was proposed as the date
- g. It was discussed that the social tennis evenings require improved promotion this coming season. As a trial run from April 20th, the allocation of Monday social tennis evening to Mens' play and Tuesday social tennis evening to Ladies' play will be changed to 3.5 and above players on one evening and below 3.5 players on the other evening. This will hopefully encourage greater participation and engagement by players on these social tennis evenings
- h. The organization of the social tennis sessions on Saturday afternoons are to be modified by replacing the playing card system with racks for lining up tennis racquets. This should facilitate a more equitable system for deciding which players are next in line to play. Brian offered to construct two racks, one for each set of courts.

6. Social Director's Report:

- a. The Social Director's Report for February 2020 has been circulated and reviewed by Board members (see separate document)
- b. The Aussie Open event was a success, making a profit of just under \$200. The Friday night "Pub Night" was attended by approximately 20 members and was very well received. It was noted that a PVR is needed to be able to record matches and show them as an encore presentation at Club social events – Marion will discuss with June for follow up with the cable company
- c. The next scheduled event is Dance Lessons with Janos and his wife as a Club fundraiser on Feb 28, 2020. Janos was scheduled for surgery just prior to this event, but this may be postponed. Janos confirmed that his wife is able to run the event on her own if necessary and so the February 28 date is being retained. Marion will send out an email to all members this week to promote the event.
- d. For the Lecture Series events in March, a guest speaker has been lined up for the "Tennis Conditioning" talk. Howie agreed to be the guest speaker for the "Tennis Improvement Plan" talk on March 26th.

7. Maintenance Report:

- a. The lock on the "beer door" has been replaced with a new lock offering numerous programmable code options
- b. Brian requested input on what replacement furniture is required for the clubhouse and what theme is recommended so that he can keep an eye open at auctions or free furniture on Craigslist (especially sellers from West Vancouver homes). It was agreed that modern, classic lines would work best in the clubhouse.
- c. A date for the Spring Clean day was set for March 28, 2020

- d. It was agreed that the courts should be power-washed (with care needed not to damage the court surfaces)
- e. Howie noted that this must be done carefully in order not to damage the courts and has suggested that Tomco who resurfaced the courts look at the cracks.
- f. Brian will also review patch cracks in the court surface

8. Other Business:

- a. Andrew noted that the club had received requests for donations of old tennis balls, with Howie confirming that the balls stored in boxes adjacent to the ball machine were available for donation
- b. The date for the next Board Meeting was set as March 18, 2020 at 6.30pm

There being no further business, a motion was made by Brian Bapty to terminate the meeting.

The Meeting was Terminated at 8.00pm

Actions Arising:

Item#	Action	Who	Due When	Completed
1.	Follow up with DNV for their response to our request for fee structure changes	June	2020-03-17	
2.	Follow up with DNV re: proposed lighting changes	Brian	2020-03-17	
3.	Coordinate with Vet Clinic for design & placement of parking signage	Brian	2020-03-17	
4.	Organize a meeting with Wendy to discuss social planning for the Capilano Cup tournament	Janos, Wendy	2020-03-17	
5.	Follow up with contact for supplying coffee at Capilano Cup tournament / other events	Brenda	2020-03-17	
6.	Develop an email address list of people who have expressed interest in the Club	Andy	2020-03-17	
7.	Include donation requests for specific items on Facebook page and in next Newsletter	Marion	2020-02-14	2020-02-14
8.	Remove moss from under roof shingles	Brian	2020-03-17	
9.	Replace rotted wood separators in parking lot	Brian	2020-03-17	
10.	Plan out landscape maintenance priorities	June, Andy	2020-03-17	
11.	Plan out Opening Day	Wendy, Brenda	2020-03-17	
12.	Follow up on leads for Capilano Cup donations (Arc'teryx, West Vancouver Florist)	Brenda	2020-03-17	
13.	Organize League players' social event (Saturday June 27 th)	Wendy, Brenda	2020-03-17	
14.	Update website calendar for the Monday and Tuesday social evenings to show as 3.5 and above and below 3.5	Brenda	2020-03-17	
15.	Construct new racks for Saturday afternoon social tennis sessions	Brian	2020-03-17	
16.	Organize Spring Clean Day (March 28 th)	Brian	2020-03-17	