



Board Meeting Minutes

Held On: Tuesday August 31, 2021

Location: Zoom Meeting

Time: 7.00pm

Present:

Marion Shaw, President

Ron Carr, Vice President

Andrew Spence, Secretary

Brenda Brown, Play

June Barnes, Treasurer & membership

Terry Godinho, Acting Social Director

Janos Stiasny, Tournament marketing

Brian Bapty, Maintenance

Absent with apologies:

Nancy Forrest, Special Projects

A Quorum was confirmed.

The meeting was called to order at 7.05pm.

1. Motion to accept the agenda as presented:

Moved by: Brian Bapty

Passed Unanimously

2. Motion to accept the previous Meeting Minutes:

Moved By: June Barnes

Passed Unanimously

3. President's Report

- a. A Zoom account has been purchased for the Club to enable greater flexibility for online meetings.
- b. Board members were reminded of the process for creating blogs via the Club website.
- c. The Board discussed the question of Clubhouse rentals following a recent request from a member. Ordinarily any member can request a private rental of the Club's facilities. However, the Board agreed that there are concerns regarding the increasing Covid-19 case counts driven by the delta variance. The following motion was put forward:

Motion to halt clubhouse rentals until further notice until the Covid-19 situation is more under control:

Moved By: Ron Carr

Seconded By: June Barnes

Passed Unanimously

- d. Marion initiated a discussion around sharing of Board tasks more equitably, including:
 - Tournament Director to take on website updates relating to in-house tournament, supported by the Play Director.
 - Social Director to coordinate group lessons.
 - Maintenance Director is in need of a volunteer group to help with maintenance tasks: Marion to send out email request to members.

4. Directors' Reports:

- a. Treasurer, membership
 - i. There are 172 adult members now (including 47 new and 43 who left).
 - ii. The bank balance is currently at \$85k.
 - iii. Net revenue to date is \$28k.
- b. Play Director
 - i. Based on an email received from Tennis BC, the situation regarding Spring League 2022 remains unclear due to the ongoing Covid-19 pandemic. Capilano teams plan to practice on the assumption that next year's Spring League will go ahead.
- c. Tournament Director

- i. May 02-08, 2022 has been reserved for the Capilano Cup Tournament
 - ii. Janos put forward a proposal to organize an in-house tournament for late September for members. Janos and Brenda took away an action to discuss this with Howie.
- d. Maintenance
 - i. Installation of lighting along the stairs has been completed.
 - ii. Installation of a laurel hedge along the east side fence.
 - Brian reviewed the quote from GLE Green Landscape Experts for digging a trench in preparation for planting the laurel hedge along the east side fence.
 - A member donation page is to be set up on the website to invite donations towards the cost of purchasing the laurel hedge plants
 - An email request will be sent to members to request volunteers for planting the laurel hedge plants.

Motion to approve expenditure on preparation and planting of the laurel hedge:

Moved By: Brian Bapty
Seconded By: Ron Carr **Passed Unanimously**

- iii. General maintenance:
 - Two court sweepers and a blower have been purchased and are operating well. These are available to members to use.

5. Yearend AGM

- a. June Barnes and Nancy Forrest have completed their two 2-year terms and will be stepping down from the Board.
- b. Board members who have completed their initial 2-year term are asked to confirm their intention to stand for another term.

6. Other business

- a. Marion proposed that a discussion should be initiated around providing an assistant to Howie to help with administrative tasks.

There being no further business, the meeting was adjourned at 8.40pm